

KEPSA SECTOR BOARDS CHAIRS NOMINATIONS CRITERIA

Sector Boards Terms of Reference

COMPOSITION

KEPSA sector boards include all KEPSA members interested in the sector issues. There is no limit of how many sector boards a member can be involved in. It all depends on the interests and capacity of the member.

Chair and Vice Chair

1. A sector board once formed nominates a Chair, Vice Chair and Secretary. The Chair becomes a KEPSA Governor as long as he/she is the chair of the respective Sector Board. The Sector Vice-Chair will act as the alternate Governor in the absence of the Chair.
2. The Chairman and Vice-Chairman of the sector so nominated shall hold office for a period of two (2) years. (S)He shall be eligible for 2nd and final term of 2 years in the same office i.e. for a maximum period of four (4) years from the date of his/her first nomination.
3. A person to be nominated for the Chair/Vice-Chair shall be seconded by a KEPSA Business Membership Organization (BMO) or corporate member. The said institution needs to have been a member in good standing for at least 2 calendar years.
4. The nominated person must hold him/herself to high ethical standards and be of unquestionable integrity.
5. The Chairman/Vice will be a leader of peers from the sector. (S)He needs to have the recognition and respect of the peers within that sector stemming from his/her work, experience, influence and thought leadership in the said sector.
6. The Chairman/Vice will commit to availing time to attend to KEPSA and Sector board affairs including but not limited to;
 - i) Providing leadership to the secretariat and the sector board
 - ii) Chairing Sector board meetings
 - iii) Forming and overseeing activities of sub-committees
 - iv) Leading activities of the sector board including organizing external meetings and meeting with external parties
 - v) Appearing before parliamentary committees when required to do so.
 - vi) Co-chairing Ministerial stakeholder forums and participating in preceding preparations

- vii) Participating as an active member of and within the KEPSA Governing Council
 - viii) Participating in the Presidential Round Table meetings and preceding preparations
 - ix) Any other PPD (Public Private Dialogue) duties that may be allocated from time to time either by the board or the sector board as a KEPSA leader
7. The Chair so nominated shall convene Sector Board meeting at least once in every quarter. Failure to convene a Sector Board meeting in two consecutive quarters shall lead to the nullification of the Nomination.
 8. The Vice-Chairman shall **only** act in place of the Chairman during his/her absence or inability to act as a Chairman in the Sector. The Vice-Chairman shall exercise and discharge all functions, powers and duties of the Chairman whom he/she represents.
 9. If the Chairman of a Sector vacates office for any reason whatsoever, he/she shall automatically cease to represent the sector in the Governing Council and on any other positions held as the Governor of the Sector board.
 10. A Governor/Sector Chair is not to be a KEPSA Board Member.
 11. The Sector Chairs/Vice must not be individuals employed/ earning a salary in the public sector.
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